

Section: Division of Nursing

\*\*\*\*\*  
\* PROCEDURE \*  
\*\*\*\*\*

Index: 7430.035a  
Page: 1 of 2  
Issue Date: July 30, 1993  
Revised Date: January 3, 2008

Approval: Creamer RN, BSN, CRNFA

---

**HACKETTSTOWN REGIONAL MEDICAL CENTER**

Revised by: M. Kohmescher RN, CGRN  
Revised by: P. Vacca, RN, CGRN

**MINOR PROCEDURES**  
(Scope)

**TITLE: CLEANING OF CONTAMINATED SURGICAL INSTRUMENTS AND ENDOSCOPIC EQUIPMENT**

**PURPOSE:** To outline steps for cleaning equipment

**SUPPORTIVE**

**DATA:** Immediate soaking and cleaning of contaminated surgical instruments and endoscopic equipment preserves the life of both and facilitates further cleaning, high level disinfecting and sterilization

**CONTENT:**

**I. SURGICAL INSTRUMENTS**

- A. Place all sharps in sharps disposal container before disassembling instrument tray.
- B. Place soiled instruments in open position in basin.
- C. Spray instruments with **Renuzyme Foam Spray**
- D. Place basin in O.R. dirty instruments cart, located in O.R. Dirty Utility Room, for transport to CSR.
- E. Central Supply staff will process contaminated instruments according to established policy and return to Minor Surgery when complete.

**II. ENDOSCOPIC EQUIPMENT**

- A. Place approximately 6 oz. of diluted enzymatic cleaner found by sink in scope cleaning room in a paper cup.
- B. Moisten two 4x4's with enzymatic cleaner and wipe off gross debris from outside of endoscope and any endoscopic equipment used, working from control knob section of endoscope to the distal end, including the lens.
- C. Suction enzymatic solution through the suction channel.
- D. Suction approximately 3-4 oz. of water through the suction channel to rinse.
- E. Remove air/water cap and replace with air/water cleaning adapter and repeat steps C & D suctioning the remaining enzymatic solution and water alternately until finished
- F. Place endoscope and any other endoscopic equipment used, wrapped in disposable pad used on endoscopy cart in RED bucket.

- G. Carry red bucket to reprocessing area (located between Endo room #1 and #2).
- H. Scope tech will process contaminated endoscopic equipment according to established policy, when completed will be hung in endoscope storage cabinets.
- I. All buttons from scopes are to be placed in the appropriate containers.
- J. Contaminated endoscopes used for emergency endoscopies performed during "non-regular" hours, handled as follows:
  - 1. The Minor Procedure nurse who is called in for the emergency is responsible for cleaning endoscopes.
  - 2. The Administrative Coordinator calls the Central Supply Room "on call" person to clean scopes when Minor Procedures personnel are not called in.
  - 3. All therapeutic bronchoscopes used by the Respiratory Department is to be properly rinsed with enzyme solution and placed in a **red** container after use. The Administrative Coordinator is to transport scope to the Minor Procedure Scope cleaning room.
  - 4. The Laryngoscope used by the ENT is to be properly rinsed with enzyme solution and placed in a **red** container after use. The Administrative Coordinator is to transport scope to the Minor Procedure Scope cleaning room.
  - 5. Transesophageal Echocardiogram scope used by the Cardiology Department is to be properly rinsed with enzyme solution and placed in a **red** container after use. The Administrative Coordinator is to transport scope to the Minor Procedure Scope cleaning room.
  - 6. The Administrative Coordinator notifies Minor Procedure Scope Tech via note left with scope that scope was used by respiratory staff, name of patient, date and time.